



2010-2011 ADMISSION CHECKLIST

- 1. Complete the ONLINE application form and submit it with the application fee.*
TK, K: \$75 per child
Grades 1-12: \$50 per child

- 2. Call the Admission Office to schedule a parent conference about your child.

- 3. After November 1, call to schedule a date for your child to spend the day with us in their **current** grade (grades 1-12 only).

Applicants to grades 1-6, please call Linda Shearer at ext. 101.
Applicants to grades 7-8, please call Cynthia Bowen at ext. 401
Applicants to grades 9-12, please call Nina Williamson at ext. 203.

- 4. Plan for your child to take the appropriate grade-level admission testing on the next available Saturday test date (grades 2-12). You will receive a reminder card one week prior to the next available testing date. If your child cannot attend the scheduled testing date, please call the Admission Office to notify us and reschedule.

Note:
 - ◆ Transitional Kindergarten and Kindergarten applicants will be contacted individually in mid-November to schedule screenings.
 - ◆ First grade screenings generally begin after March 1.

- 5. After December 1, complete the enclosed transcript request form and mail or take it to your child's current school (grades 1-12 only).

- 6. After December 1, ask your child's current teacher(s) to complete the enclosed teacher information/ recommendation form(s).

****Please note:*** An application fee ***must*** be received before a child's day-long visit, testing or screening can be arranged.